ShareStream is a media platform for uploading, transcoding, editing, managing and delivering video and audio content in a secure environment integrated within the course LMS. ShareStream tools include Pick-n-Play and MediaManager. The ShareStream tools must be enabled within your course to be used.

To enable ShareStream tools within your course:

**Step 1 – Login to your course and select Settings from the menu**

- Login to your course in Canvas.
- Select Settings from the course menu.
- Select the Navigation tab from the settings menu.
- All of the course menu navigation tools are listed.

**Step 2 – Enable ShareStream in the course Navigation menu**

- Active course menu items at listed at the top and hidden items are listed below.
- Locate ShareStream Pick-n-Play from the list.
  - Click the drop-down arrow and choose Enable.
  - The menu item is not listed with other active menu items.
  - Click Save to apply the course menu navigation changes.
  - The tool is now visible in the course navigation menu.
- Repeat these steps to enable the ShareStream MediaManager tool.

**Step 3 – View and manage ShareStream content in the course**

- Locate ShareStream Pick-n-Play from the course navigation menu.
  - Pick-n-Play menu: Would you like to copy ShareStream media assets from another course to this new course?
    - If No, select No > click Proceed > the Media files for this course are visible within ShareStream Pick-n-Play
    - If Yes, select Yes > select course to copy media from > click Proceed > click OK to copy media assets (Proceed) > the Media files for this course are visible within ShareStream Pick-n-Play
- Locate ShareStream MediaManager from the course navigation menu.
  - The MediaManager window opens within the course.
  - View and manage the course collections from the course library.
Settings

Course Details  Sections  Navigation  Apps  Feature Options

Drag and drop items to reorder them in the course navigation.

Home  Announcements  Assignments  Discussions  Grades  People  Pages  Files  Syllabus  Outcomes  Quizzes  Modules  Conferences  Collaborations  Blackboard Collaborate  Blue Jeans

Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Box  Page disabled, won’t appear in navigation
ShareStream - MediaManager  Page disabled, won’t appear in navigation
ShareStream - Pick-n-Play  Page disabled, won’t appear in navigation

Save  + Enable  Move